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Homeowner Online Locate Request: Designed for Homeowners

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Ready to spruce up your yard with some colorful flowers or veggie plants? As the temperature rises, the ground thaws, making it easier for you to complete any spring-time excavation projects. Before you begin your work, remember to contact Gopher State One Call (GSOC) **48 hours** in advance, excluding weekends and holidays, to get your underground facilities marked.

Contacting GSOC is as simple as making a phone call or filing an online notification ticket with our Homeowner Online Locate Request tool. We understand that life gets busy, so we have streamlined the process for you! Homeowner Online Locate Request is a simplified ticketing system that allows homeowners or occasional excavators to quickly and efficiently file a notification ticket. GSOC provides this free and easy-to-use service to help you dig safely.

Follow these simple steps to get utilities marked before digging:

1. Identify your excavation area with white flags or paint. This helps locators know exactly where you plan to dig.
2. Go to the Homeowner Online Locate Request tool [here](#).
3. Make sure you meet the requirements listed at the top of the page.
4. Enter a valid email address.
5. GSOC will send you a verification email with a link to complete the process.
6. Once you click on the link, you will be directed to a locate request form that you will complete with your project details.

Information you will need:

- First and last name
- Phone number and alternate contact phone number
- County
- City
- Zip code
- House number
- Street name

Gopher State One Call

For assistance click the Chat Live button or call 651-454-0002, 800-252-

Step 1: Homeowner Locate Request Information

Enter your first and last name:	JON SNOW
Enter your phone number:	952-808-6996
Enter an alternate contact phone number:	651-454-0002
Select the county where ALL the work will take place:	DAKOTA
Select the city or township the site is within:	MENDOTA HEIGHTS
Enter your zip code:	55120

- An intersecting street near the excavation site
 - Description of where the work will take place on the property and driving directions from a major intersection
 - Type of work to be done (landscaping, gardening, planting a tree, etc.)
 - Time it will take to complete the project
 - Confirmation of the excavation area has been outlined with white paint
 - Confirmation if the work will take place 10ft near a road
7. Your ticket will then be sent to the call center for review. We may attempt to contact you if we need more information to process your ticket. Please call us as soon as practical should you receive a request.
 8. Once your ticket has been released to the affected facility operators, you will receive a confirmation email with your ticket number and the list of utilities that will be notified. Keep this email for your records. Check the status of your ticket [here](#) to make sure all of the utilities have responded before you dig.
 9. Once your excavation area has been marked, hand dig at least **two feet** (the tolerance zone) on both sides of the marked utility.
 10. Remember, not everything gets marked when you contact GSOC. The law only requires operators of lines buried in the public right-of-way to register with GSOC. Hot tubs, invisible dog fences, and sprinkler systems are some examples of private lines that will not be marked by notifying GSOC. You or the owner may have to contact a private locator to have these lines marked. Click [here](#) to learn more about private facilities.
 11. Happy safe digging!

Thanks for contacting GSOC to help you dig safely. Feel free to contact us with any questions, suggestions, and input.

Contacting GSOC is only the first essential step in the safe digging process. Refer to these links to learn more about other steps you can take to dig safely.

Click [here](#) for homeowner information on the GSOC Website.

Click [here](#) for homeowner information from Call811.com.

Click [here](#) to view the article “Back to Basics: What You Need to Know about GSOC”.



Customer Support
(651)681-7326

To File a Locate Request:

	Twin Cities Metro	651-454-0002	
	Greater MN Area	800-252-1166	
	Emergency	866-640-3637	
	Or you can go online at	www.gopherstateonecall.org	
	www.facebook.com/gopherstateonecall		www.twitter.com/gopheronecall

1110 Centre Pointe Curve Suite 100
Mendota Heights, MN 55120

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www.gopherstateonecall.org